**Insert Name of Project here**

# Procurement Plan

## General

1. **Project information**:
2. **Version of the Plan**:
3. **ACBF’s approval** **Date of the procurement Plan** :
4. **Date of General Procurement Notice**:
5. **Period covered by this procurement plan**:
6. **Other Arrangements**: ACBF Procurement Guidelines for Grant Recipients will apply. Procurement will be carried out by the Grant Recipient and the Procurement Plan will be agreed between ACBF and Grant Recipient

##### II. Goods, Works and non-consulting services.

1. **Prior Review Threshold**: Procurement Decisions subject to Prior Review by ACBF

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Procurement Method** | **Threshold for use of method** | **Prior Review Threshold** | **Comments** |
| 1. | ICB and LIB (Goods) | US$250,000 and above | US$250,000 |  |
| 2. | NCB (Goods) | US$50,000 and above but below US$250,000 | None |  |
| 3. | ICB (Works) | NA | NA |  |
| 4. | NCB (Works) | NA | NA |  |
| 5. | ICB (Non-Consultant Services) | US$250,000 | US$250,000 |  |
| 6 | Shopping | Less than US$50,000 | None |  |
| 7 | Direct contracting | None | 1,000 |  |

**2. Pre-qualification (N/A)**

##### 3. Procurement Packages with Methods and Time Schedule

| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Ref. No.** | **Contract****(Description)** | **Source of Funds** | **Plan vs Actual** | **Estimated****Cost in US$** | **Procurement****Method** | **Pre****qualification (yes/no)** | **Domestic Preference****(yes/no)** | **Review****by ACBF****(Prior / Post)** | **Date of issuance of doc’s** | **Bid-Opening****Date** | **Date of contract****/order signature** | **Comments** |
| 1 |  |  | **Plan** |  |  |  |  |  |  |  |  |  |
| **Actual** |  |  |  |  |  |  |  |  |  |
| 2 |  |  | **Plan** |  |  |  |  |  |  |  |  |  |
| **Actual** |  |  |  |  |  |  |  |  |  |
| 3 |  |  | **Plan** |  |  |  |  |  |  |  |  |  |
| **Actual** |  |  |  |  |  |  |  |  |  |
| 4 |  |  | **Plan** |  |  |  |  |  |  |  |  |  |
| **Actual** |  |  |  |  |  |  |  |  |  |
| 5 |  |  | **Plan** |  |  |  |  |  |  |  |  |  |
| **Actual** |  |  |  |  |  |  |  |  |  |
| 6 |  |  | **Plan** |  |  |  |  |  |  |  |  |  |
| **Actual** |  |  |  |  |  |  |  |  |  |
| 7 |  |  | **Plan** |  |  |  |  |  |  |  |  |  |
| **Actual** |  |  |  |  |  |  |  |  |  |

##### III. Selection of Consultants

1. **Prior Review Threshold**: Selection decisions subject to Prior Review by ACBF as stated in Appendix 1 to the Guidelines Selection and Employment of Consultants:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Selection Method** | **Prior Review Threshold** | **Comment** |
| 1. | QCBS  (Firms)  | US$100,000 |  |
| 2. | Consultants Qualifications Selection (CQS) Firms | US$50,000 |  |
| 3. | Least Cost Selection (LCS) | US$50,000 |  |
| 4. | Fixed Budget Selection (FBS) | US$50,000 |  |
| 5. | Selection of Individual Consultant (IC – Competitive Selection) | US$50,000 |  |
| 6. | Selection of Individual Consultant (IC – Single Source Selection) | US$50,000 |  |
| 7. | Single Source Selection (SSS) | 1,000 |  |

**Short list comprising entirely of national consultants**: Short list of consultants for services, estimated to cost less than $100,000 equivalent per contract, may comprise entirely of national consultants in accordance with the provisions of Procurement Guidelines for Grant Recipients on selection of Consultant.

**3. Any Other Special Selection Arrangements:** [including advance procurement and retroactive financing, if applicable] NA

**4. Consultancy Assignments with Selection Methods and Time Schedule**

| **1** | **2** | **3** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Ref. No.** | **Description of Assignment** | **Source of Funds** | **Estimated** Cost | **Selection** **Method** | **Review****by ACBF****(Prior / Post)** | **Issuance of Expression of Interest** | **Finalize shortlist and issue RFP** | **Proposals Submission** **Date**  | **Complete Technical Evaluation** | **Complete Financial Evaluation** | **Negotiate and Award** | **Comment**  |
| 1 |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |